

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
March 15, 2022**

These are the minutes of the Regular Board Meeting held on March 15, 2022. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Todd Hagreen

A moment of silence was observed for our colleague and friend, Kirk Reber who passed away on March 6. He was a loyal and dedicated bus driver for our district for the past 3 ½ years.

ORDER OF THE AGENDA

Mr. Howlett moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 7-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the February 28, 2022 Regular Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Director of Athletics Todd Hagreen presented on Winter Athletics. He gave statistics for each team and highlighted our state champions.

COMMUNICATION – PUBLIC COMMENT

- None

BOARD REPORTS

- Ms. Robertson provided an update on the March 9 Information Exchange meeting. She shared information on the presentation “Communicating with the Community” given by a panel of school public relations professionals.
- Ms. Carbone attended the March 2 Board Leadership meeting. During the sharing session she learned that many schools have similar challenges. She attributes respect for our constituents, faculty, staff and administration to Brockport’s success.
- Ms. Carbone shared an update from the March 2 Legislative committee meeting. She shared MCSBA is thinking about making a video about the role of school board members so new Board candidates have

an idea before running.

- Ms. Carbone reported on the March 2 DEI Committee meeting. The group is looking at defining their mission and vision. She shared she is proud three board members sit on the committee. We want everyone to succeed with no bias.

1. New Business

None

2. Policy Development

Mr. Harradine moved, seconded by Mr. Legault, the Board of Education approved the second reading of policies 2.1-2.13. The motion carried 7-0.

- 2.1 3430 Diversity, Equity, and Inclusion in the District
- 2.2 7226 Minimum Standard for Grades 9-12
- 2.3 5240 School Tax Assessment and Collection
- 2.4 5241 Property Tax Exemptions
- 2.5 5250 Sale and Disposal of School District Property
- 2.6 5310 Expenditures of School District Funds
- 2.7 5320 Budget Transfers
- 2.8 5321 Use of the District Credit Card
- 2.9 5323 Reimbursement for Meals/Refreshments
- 2.10 5330 Borrowing of Funds
- 2.11 5340 Bonding of Employees and School Board Members
- 2.12 5550 Maintenance of Fiscal Effort (Title I Programs)
- 2.13 5560 Use of Public Funds for Political Expenditures

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth shared CEPACS is working on creating our first network map which identifies speed and connectivity to every server, switch access points and printers. Garrett Hotchkiss and Brian Lippold are working on efficiencies to make sure students have access. Board members shared how thankful they are for CEPACS services and their willingness to go out of their way to fix things.
 - Ginther kicked off PARP week sponsored through the PTSA and thanked the committee members for their hard work.
- 3.2 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED that the Board of Education approve the book No Country for Old Men, by Cormac McCarthy for English IV. The motion carried 7-0.
- 3.3 Mr. Harradine moved, seconded by Ms. Robertson, RESOLVED that the Board of Education approve Inspire! Learning and Childcare; Ready, Set, Grow! Preschool; Brockport Child Development Center; and The Schoolhouse of Brockport to partner with the Brockport Central School District in providing the UPK program. The motion carried 7-0.
- 3.4 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher provided an update on the Nurse Department meeting last week. She shared nurses are very excited and thrilled to get back to more typical routines and all is going well.
 - She shared Inclusive Education is busy conducting Annual Reviews for in and out of District placements.
- 3.5 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.5.1-3.5.7. The motion carried 7-0.
 - 3.5.1 On February 28, March 1 and 2, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.5.2 On March 4, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.5.3 On February 8, 18, and March 1, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.5.4 On February 28, 2022, the Barclay Subcommittee on Special Education reviewed students and

- made recommendations for placement.
- 3.5.5 On February 28, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.5.6 On February 22 and 28, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.5.7 On February 23 and March 2, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Ms. Robertson, the Board approved Personnel 4.1-4.6.7 and 4.6.9-4.13. The motion carried 7-0. Mr. Harradine abstained from 4.6.8 due to affinity. The motion carried 6-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Mark Mutton, to be appointed as a long term substitute Business Teacher at the high school retroactive January 13, 2022 through June 30, 2022. Annual salary \$37,100 (prorated \$ 20,776).
- 4.1.2 Samantha Pastore, to be appointed as a Math Teacher at the high school effective March 16, 2022. Probationary period March 16, 2022 through March 15, 2026. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$37,100 (prorated \$12,799).

4.2 Resignations

- 4.2.1 None

4.3 Substitutes

- 4.3.1 Riley Spurr
- 4.3.2 Keishla Santiago Madera
- 4.3.3 Zachary Grasso, Contracted Building Substitute, resigned effective March 11, 2022.

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 – 4.6.11 The following staff members to be appointed as an Afternoon Academy (AIS) Teacher at Ginther School effective April 26, 2022 through May 25, 2022, at a rate of \$53.00 per hour.
- 4.6.1 Alissa Mitchell
- 4.6.2 Jessica Mangiameli
- 4.6.3 Andrew Guignon
- 4.6.4 Kimberly DeCoste
- 4.6.5 Silvia Wharram
- 4.6.6 Julia Meyers
- 4.6.7 Sofia Palmieri
- 4.6.8 Sarah Harradine
- 4.6.9 Kristin Dettman
- 4.6.10 Kristen Moulton
- 4.6.11 Peggy Jenkins
- 4.6.12 Julia Decker, Girls JV Lacrosse Coach, Level E – Step 9, \$3,255.
- 4.6.13 Jonathan VanHuben, Boys Mod A Lacrosse Coach, Level F – Step 9, \$2886.
- 4.6.14 Ed Webster, Boys Mod B Baseball Coach, Level G – Step 8, \$2541.
- 4.6.15 **UPDATE**, Joseph Innes, Boys ~~Mod B~~ **Mod A** Basketball Coach, ~~Level F – Step 7, \$2670,~~ Level E – Step 7, \$3010. (2020-21 school year)

- 4.6.16 Kelly Keenan, to be appointed as the Principal for the 2022 K-6 Literacy/Math Summer School program at a total salary of \$3500.
- 4.6.17 Andrew Guignon, to be appointed as the Assistant Principal for the 2022 K-6 Literacy/Math Summer School program at a total salary of \$2500.

CLASSIFIED

4.7 Appointments

- 4.7.1 UPDATE -- Timothy McGlen, to be appointed as a probationary Teacher Aide at Hill School effective ~~March 1, 2022~~ **March 3, 2022**. Rate is set at \$14.00 per hour. Probationary period begins on ~~March 1, 2022~~ **March 3, 2022** and ends on ~~February 28, 2023~~ **March 2, 2023**.
- 4.7.2 Frank Heinz, to be appointed as a probationary Bus Driver in the Transportation Department effective March 16, 2022. Rate is set at \$20.00 per hour. Probationary period begins on March 16, 2022 and ends on March 15, 2023.
- 4.7.3 Lori Dennis, to be appointed as a probationary Bus Driver in the Transportation Department effective March 16, 2022. Rate is set at \$20.00 per hour. Probationary period begins on March 16, 2022 and ends on March 15, 2023.
- 4.7.4 Jessica Baase, to be appointed as a probationary Bus Driver in the Transportation Department effective March 16, 2022. Rate is set at \$20.00 per hour. Probationary period begins on March 16, 2022 and ends on March 15, 2023.
- 4.7.5 Vernon Hetherington, to be appointed as a probationary Bus Driver in the Transportation Department effective March 16, 2022. Rate is set at \$22.00 per hour. Probationary period begins on March 16, 2022 and ends on March 15, 2023.
- 4.7.6 Kathleen D'Ambra, to be appointed as a probationary School District Tax Collector in the Business Office effective March 22, 2022. Rate is set at \$22.50 per hour. Probationary period begins on March 22, 2022 and ends on March 21, 2023. (Pending fingerprint clearance.)

4.8 Resignations

- 4.8.1 Mary Scutella, School Aide/Cafeteria Monitor, Barclay School, resigning, effective March 18, 2022.

4.9 Substitutes

- 4.9.1 Jennifer Stephenson, Bus Driver
- 4.9.2 Lynn Webster, Bus Attendant, pending fingerprint clearance
- 4.9.3 Jeremy Eichas, Bus Attendant (working towards CDL), pending fingerprint clearance
- 4.9.4 Brendan Traver, School Aide, pending fingerprint clearance
- 4.9.5 Alecia Ascenzi, School Aide, pending fingerprint clearance
- 4.9.6 Zachary Wakefield, Student Support Partner, pending fingerprint clearance
- 4.9.7 Jennifer Skidmore, Student Support Partner, pending fingerprint clearance
- 4.9.8 Nicholas Theetge, Bus Attendant (working towards CDL), retroactive to February 28, 2022
- 4.9.9 Timothy Mendez, Bus Attendant (working towards CDL), pending fingerprint clearance

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Joshua Bopp, Student Teacher, (Dan Viola)
- 4.11.2 Anna Roggow-Kim, Student Observer, (Jessica Mangiameli)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 UPDATE – Andrew Rice, change from Provisional appointment to Probationary appointment as a Network Technician, effective March 10, 2022.
- 4.13.2 Lindsay Pajek has resigned from Sports Study Hall at Oliver Middle School effective March 3, 2022.

- 4.13.3 Kaylee Pilon has been appointed to the Sports Study Hall (regular) at Oliver Middle School (at her current regular hourly rate) for the 2021-2022 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared a minor change to the Draft 2022-23 Budget presented in February. A reallocation of \$400,000 from the administrative side to the instructional side of the budget (since it is the wiring and connections to smart boards and computers in classrooms).
- 5.2 Mr. Howlett moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education accept the generous donation from the BEST Foundation of \$5,000 that will be used to purchase AP exams for students in need. The motion carried 7-0.
- 5.3 Ms. Robertson moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Financial Statement of Extra classroom Activity Funds for the Hill School and High School for January 2022 and Oliver Middle School for November 2021-January 2022. The motion carried 7-0.
- 5.4 Mr. Harradine moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Treasurer’s Report for the month of January 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.5 Mr. Lewis moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Financial Report for the month of January 2022, as submitted and prepared by District Treasurer, Jill Reichhart.. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley submitted and applied to NYSEDA to get into P12 Energy Schools Benchmarking program. Thanks to Christian Hansen and Tara Heise for gathering utility data.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- Ms. DiLalla provided a Wellness Committee update. Registration for the spring challenge launches this week with 86 people registered to date. There are physical, mental and nutritional components to the challenge. Support groups were created in Microsoft Teams where people can share recipes, tips and provide support.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno reported on the successful pop-up food pantry. It was very efficient with many staff and students volunteering. COVID tests were also distributed.
 - Mr. Bruno shared the many great things happening in the District both instructionally and with extracurricular activities. Winter athletics is a testament to all we’ve done safely. We are running as much as we can as normal as we can. We have musical starting Thursday. We are meeting to discuss returning visitors to our schools.
 - News from the state budget: Assembly and senate are supporting school aid which helps us to maintain numbers confidently as we go through the process. They are also looking at increasing Capital Outlay amounts and increasing UPK funds.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Mr. Howlett reported on the Alumni Association. A committee was created to offer two scholarships, \$500 each like last year – Mr. Harradine is president; The association is moving forward with the in-person Senior dinner – looking at holding in high school cafeteria; he also shared a “thank you” from Student Council for the cereal boxes donated for Ukraine. They surpassed the goal and still going.
- Board members thanked administration and staff for all they do and are happy meetings are back in the Board Room.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Harradine, the Board adjourned the regular meeting at 7:01 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Lewis, the Board entered into executive session at 7:18 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 8:21 p.m. The motion carried 7-0.

14. Adjournment

- 14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:22 p.m. The motion carried 7-0.

Prepared by:


Debra S. Moyer, District Clerk

4-6-22
Date